

**MINUTES OF MEETING
WATERSIDE COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Waterside Community Development District held a Regular Meeting on May 16, 2023 at 2:30 p.m., at the Courtyard by Marriott Stuart, 7615 SW Lost River Road, Stuart, Florida 34997.

Present at the meeting were:

Michael Caputo	Chair
Tim Smith	Vice Chair
Jon Seifel	Assistant Secretary
Josh Long (appointed during meeting)	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Andrew Kantarzhi	Wrathell, Hunt and Associates, LLC
Jere Earlywine (via telephone)	District Counsel
Jon Gotwald (via telephone)	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 2:30 p.m.

Supervisors Tim Smith, Seifel and Caputo were present. Supervisors-Elect Candice Smith and James P. Harvey were not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

**Acceptance of Resignation of Supervisor
James P Harvey [Seat 3]**

Ms. Cerbone presented the resignation of Mr. James P. Harvey from Seat 3.

On MOTION by Mr. Smith and seconded by Mr. Caputo, with all in favor, the resignation of Mr. James P. Harvey from Seat 3, was accepted.

FOURTH ORDER OF BUSINESS

**Consider Appointment to Fill Unexpired
Term of Seat 3; Term Expires November
2024**

Mr. Caputo nominated Mr. Josh Long to fill Seat 3. No other nominations were made.

On MOTION by Mr. Caputo and seconded by Mr. Smith, with all in favor, the appointment of Josh Long to fill Seat 3, was approved.

- **Administration of Oath of Office to Appointment (the following will be provided in a separate package)**

Mr. Kantarzi, a Notary of the State of Florida, administered the Oath of Office to Mr. Josh Long. Ms. Cerbone stated that she spoke with Mr. Long regarding the items below:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B: Memorandum of Voting Conflict**

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2023-03,
Designating Certain Officers of the District,
and Providing for an Effective Date**

Ms. Cerbone presented Resolution 2023-03. Mr. Caputo nominated the following slate:

Chair	Michael Caputo
Vice Chair	Tim Smith
Assistant Secretary	Candice Smith

Assistant Secretary	Jon Seifel
Assistant Secretary	Josh Long
Assistant Secretary	Cindy Cerbone
Assistant Secretary	Andrew Kantarzhi

No other nominations were made.

Prior appointments by the Board for Secretary, Treasurer and Assistant Treasurer remain unaffected by this Resolution.

On MOTION by Mr. Caputo and seconded by Mr. Smith, with all in favor, Resolution 2023-03, Designating Certain Officers of the District, as nominated, and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-04, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing for an Effective Date

Ms. Cerbone presented Resolution 2023-04. She reviewed the proposed Fiscal Year 2024 budget, highlighting any line item increases, decreases and adjustments, compared to the Fiscal Year 2023 budget, and explained the reasons for any changes. She noted that the proposed Fiscal Year 2024 budget anticipates that the Boundary Amendment will be approved and also contains a Special Revenue "Industrial Budget".

On MOTION by Mr. Caputo and seconded by Mr. Smith, with all in favor, Resolution 2023-04, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 15, 2023 at 2:30 p.m., at the Courtyard by Marriott Stuart, 7615 SW Lost River Road, Stuart, Florida 34997; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing for an Effective Date.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2023-05, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date

Ms. Cerbone presented Resolution 2023-05.

On MOTION by Mr. Smith and seconded by Mr. Caputo, with all in favor, Resolution 2023-05, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Update: Boundary Amendment

It was noted that the exhibits that show the revised boundary areas and the revised legal description are needed.

Discussion ensued regarding the boundaries, maintenance responsibilities, Waterside Way, etc.

Mr. Caputo left the meeting.

NINTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of March 31, 2023

Ms. Cerbone presented the Unaudited Financial Statements as of March 31, 2023.

On MOTION by Mr. Smith and seconded by Mr. Seifel, with all in favor, the Unaudited Financial Statements as of March 31, 2023, were accepted.

TENTH ORDER OF BUSINESS

Approval of April 18, 2023 Special Meeting Minutes

Ms. Cerbone presented the April 18, 2023 Special Meeting Minutes.

On MOTION by Mr. Smith and seconded by Mr. Seifel, with all in favor, the April 18, 2023 Special Meeting Minutes, as presented, were approved.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Kutak Rock LLP

There was no report.

B. District Engineer: The Osborn Engineering Company

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **0 Registered Voters in District as of April 15, 2023**
- **NEXT MEETING DATE: June 20, 2023 at 2:30 PM**
 - **QUORUM CHECK**

The next meeting will be held on June 20, 2023, unless cancelled.

TWELFTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

THIRTEENTH ORDER OF BUSINESS

Public Comments

No members of the public spoke.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Seifel and seconded by Mr. Smith, with all in favor, the meeting adjourned at 2:56 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair